

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, MAY 2nd, 2024, 6:00 P.M.**

Mayor Kitzmiller called the regular meeting to order at 6:00 p.m. Commissioners Hirsch, Markham, and Osten were present. The City Attorney, City Administrator and Finance Officer were also present.

Mayor Kitzmiller led in the Pledge of Allegiance.

Commissioner Osten gave the invocation.

Motion by Osten, second by Markham, to approve the agenda for the regular meeting of the Summerset City Commission for May 2nd, 2024. Motion carried.

APPOINTMENT OF COMMISSION

Motion by Osten, second by Markham to appoint Sidney Reade to the City of Summerset Commission until the next annual municipal election (filling the vacancy of Michael Kitzmiller as Commissioner). Motion carried.

Motion by Markham, second by Osten to appoint Sidney Reade as Finance Commissioner. Motion carried.

ADMINISTER OATH OF OFFICE - COMMISSION

Mayor Kitzmiller administered the Oath of Office to Sidney Reade- newly appointed Commissioner until the next annual municipal election.

Motion by Markham, second by Osten, to appoint Sidney Reade as Finance Commissioner. Motion carried.

*The record will reflect that Sidney Reade is present for the rest of the regular business meeting of the Summerset Commission.

CONSENT CALENDAR

Motion by Markham, second by Reade, to approve the minutes of the regular meeting of April 18th, 2024, as presented or amended. Motion carried.

Motion by Hirsch, second by Osten, to approve the minutes of the special meeting of April 23, 2024, as presented or amended. Motion carried.

APPROVAL OF CLAIMS

Motion by Reade, second by Markham, to approve the claims and hand checks in the amount of \$142,551.83 from April 18th, 2024, through May 1st, 2024, as presented or amended. Motion carried.

AFLAC Remittance Processing	96.72
SDRS	4,795.60
SDRS	6,652.82
United States Treasury	5,998.02
United States Treasury	10,559.62
United States Treasury	2,469.62
United States Treasury	25.00
United States Treasury	144.68
United States Treasury	33.84
A&B Business Solutions	620.82
Ambrose, Jonathan	50.00
Anglin, Mitch	104.00

AT&T Mobility	607.20
Auto Owners Insurance	100.00
Baumeister, Stephany	50.00
Birgen, Nicholin	50.00
Black Hills Energy	6,359.12
Child Support Payment Center	517.00
Clarity Telecom	1,227.01
Column Software PBC	696.86
Complete HVAC Service & Installation LLC	2,739.96
Dakota Pump, Inc	191.33
Davis, Owen	50.00
Delta Dental	1,037.30
GenPro Energy Solutions	41,122.44
Golden West Technologies	270.00
Health Pool of SD	17,604.25
Hirsch, Clyde	50.00
HYDRO-KLEAN, INC	30,207.29
Iron Outfitter Waste Services, Inc.	33.24
JJ'S ENGRAVING AND SALES	20.50
Kayl, Anthony	50.00
Kitzmler, Michael	50.00
Markham, Gwenn	50.00
MDU	1,405.84
Meade County Auditor	1,903.67
Mid-American Research Chemical	679.92
Osten, Michael	50.00
Print Market	124.00
Rapid Rooter	1,030.00
Schieffer, Lisa	104.00
SD Department of Revenue	750.00
SDRS-SUPPLEMENTAL RETIREMENT PLAN (SDSRP)	625.00
Semmler Mfg. Inc.	1,000.00
Servall Uniform & Linen Supply	195.16
Smith, Jeff	50.00

APPROVAL OF PAYROLL – APRIL 2024 – SDCL 6-1-10

Motion by Hirsch, second by Reade, to approve the following payroll. Motion carried.

- Dept. 4000 - \$13,056.60 Wastewater
- Dept. 4110 - \$1,749.99 Commission
- Dept. 4120 - \$3833.34 Mayor
- Dept. 4140 - \$12,033.88 Finance
- Dept. 4210 - \$42,054.99 Police
- Dept. 4310 - \$14,872.86 Streets
- Dept. 4652 - \$1,000.00 Planning & Zoning

UTILITY BILLING ADJUSTMENTS

Motion by Reade, second by Markham, to approve the utility billing adjustments of \$140.31 for the period April 1 through April 30, 2024. Motion carried.

COMMISSION REPORTS

The Commission gave reports on their monthly happenings.

NORMAN RANCH R3 ZONING HEARING

Motion by Reade, second by Markham, to take the matter off the table from the April 18th meeting. Motion carried.

Motion by Osten, second by Reade, to open discussion. Motion carried.

Commissioners Osten, Markham and Hirsch walked the development to get a better understanding of the same. Kyle Treloar and Megan Kingsbury from Vanocker Development were present to answer any questions.

Expressing concern were the following citizens:

Joyce Fried – expressed that she would like to see 3+ acre lots,

Ron Fried – expressed that he would like to see it be R1-single family residential.

Motion by Markham, second by Hirsch, to close discussion. Motion carried.

Motion by Osten, second by Reade to approve the R3 zoning for Norman Ranch. A roll call vote was then taken.

Yes: Kitzmiller, Osten, Markham, Reade, and Hirsch. Nay: none. Motion carried.

MALT BEVERAGE LICENSE RENEWALS 2024-2025 – RESOLUTION 2024-11

Motion by Hirsch, second by Markham to approve Resolution 2024-11 Malt Beverage Licenses for the City of Summerset. Motion carried.

Retail On-Off Sale Malt Beverage License #RB-2318 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks - Summerset, 8076 Stagestop Road, Lot SC4 and SC5 Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sale Malt Beverage License #RB-18919 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks – Summerset 2, 8074 Stagestop Road, LotSC4 and SC5, Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

Retail On-Off Sales Malt Beverage & SD Farm Wine License #RB-25545 with Sunday Service and eight video lottery machines, The Pit Stop LLC, 8034 Stagestop Road, OC.60.02R, Lot 2R. 23-3-6

Retail On-Off Sales Malt Beverage and SD Farm Wine License #RB-25543 with Sunday Service, JR's Rhodehouse BBQ Pit, 7201 Infinity Drive, Summerset, SD 57718, OC.68.04, Infinity Business Park, Sub Lot 4.

Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-25544with Sunday Service, Dolgen Midwest LLC 100 Mission Ridge, Goodlettsville TN 37072. DBA Dollar General-12000 Sturgis Road, Summerset, SD 57718, OC.55.1R.0C, Sioux Land Estates Sub Lot C of Tract 1R.

CITIZENS INPUT

None.

UPCOMING EVENTS:

City Offices will be closed Monday, May 27th in observation of Memorial Day.

ITEMS FROM CITY ATTORNEY

Motion by Reade, second by Markham, to go into executive session SDCL 1-25-2 for discussing legal, economic development and personnel matters at 6:33 p.m. Motion carried.

ADJOURNMENT

Motion by Osten, second by Markham, to adjourn at 8:59 p.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer

Michael Kitzmiller
Mayor

Published once _____, 2024, at a cost of \$_____.