

**SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, MARCH 21st, 2024, 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Butler, White and Kitzmiller were present. The City Attorney, City Administrator and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Butler, second by Kitzmiller, to approve the agenda for the Regular Meeting of the Summerset City Commission for March 21st, 2024. Motion carried.

CONSENT CALENDAR

Motion by White, second by Butler, to approve the minutes of the regular meeting of March 7th, 2024. Motion carried.

APPROVAL OF CLAIMS

Motion by White, second by Butler, to approve the claims and hand checks in the amount of \$907,325.12 from March 7th, 2024, through March 20th, 2024, as presented or amended. Motion carried.

SD State Treasurer	968.39
3RD EYE	1,800.00
A&B Business Solutions	45.00
BH Energy	5,831.49
Black Hawk Water Users District	35.00
CBH CO-OP	3,578.76
City of Rapid City	4,541.67
Claims Associates	5,000.00
Clarity Telecom	1,227.61
Demersseman Jensen Tellinghuisen & Huffman, LLP	4,156.24
Fire Pro	36.50
Foothills Fence LLC	10,821.16
GenPro Energy Solutions	13,098.90
Gunderson & Palmer LLP	5,754.71
HDR Engineering, Inc	14,009.75
Hermanson Egge Engineering, Inc.	840.00
Holt, Jacob	400.00
Lighting Maintenance Co.	2,634.45
MDU	1,302.69
Meade County Sheriff's Department	474.00
Midcontinent Communications	183.48
Midcontinent Testing Laboratories, Inc.	461.00
Northern Truck Equipment Corporation	642.46
RCS Construction Inc	783,846.61
SD Department of Labor	25.00
SD One Call	22.05
Sturgis Economic Development Corp	44,000.00
USA Bluebook	1,588.20

DEPARTMENT HEAD REPORTS

Department Heads gave their reports on their monthly happenings.

SEDC/BLACK HILLS AREA COMMUNITY FOUNDATION WINTER CAPACITY BUILDING GRANT

Motion by Butler, second by White, to open discussion. Motion carried.

SEDC Executive Director, Amanda Anglin gave a brief update on the requirements for this grant, the City of Summerset would be the applicant since SEDC is not a 501c3. If the application is approved, the City of Summerset will be the passthrough. The amount of \$2,666.00 would be used to pay for registration fees and travel for four upcoming training opportunities for the SEDC new hire. SEDC would complete the reporting requirements if this is awarded.

Motion by Kitzmiller, second by White, to close discussion. Motion carried.

Motion by White, second by Kitzmiller, to approve for the SEDC grant with Summerset being the passthrough. Motion carried.

SUMMERSET IDCM – INFRASTRUCTURE DESIGN CRITERIA MANUAL

Motion by Butler, second by Kitzmiller, to open discussion. Motion carried.

City Administrator, Lisa Schieffer gave a brief overview on solar light specifications for solar streetlights. Would like to see everything uniform and placed correctly moving forward.

Motion by Butler, second by White, to close discussion. Motion carried

Motion by Butler, second by Kitzmiller, to approve Summerset Infrastructure design criteria manual (IDCM). Motion carried.

APPLICATION AND CERTIFICATE FOR PAYMENT #12 – WWTP EXPANSION

Motion by Butler, second by Kitzmiller, to approve payment #12 for the Wastewater Treatment Plant expansion project. Motion carried.

FIRST READING MIDCONTINENT FRANCHISE AGREEMENT ORDINANCE 2024-01

Motion by White, second by Butler, to open discussion. Motion carried.

City Attorney, Mike Wheeler, explained the two items being removed are providing services to City of Summerset and Meade School 46-1.

City Administrator, Lisa Schieffer, explained this contract is renewed every 10 years. Lisa reached out to Meade 46-1 school district, and no one has contacted her back regarding this matter.

Motion by White, second by Butler, to close discussion. Motion carried.

Motion by White, second by, Butler, to table the midcontinent franchise agreement. Motion carried.

CITIZENS INPUT

None.

UPCOMING EVENTS:

TIF Open Public Meeting will be held Monday, March 25th @ 6:00 p.m. at Summerset City Hall.

City offices will be closed Friday, March 29th for Good Friday and Monday, April 1st for Easter per declaration of Governor Noem.

Summerset Municipal Election will be held Tuesday, April 9th from 7:00 a.m. to 7:00 p.m. @ Summerset City Hall.

ITEMS FROM CITY ATTORNEY

Motion by Kitzmiller, second by White to go into executive session per SDCL 1-25-2 for discussing legal, economic development and personnel matters at 6:28 p.m. Motion carried.

Motion by Kitzmiller, second by Butler to go out of executive session and return to regular session at 6:45 p.m.
Motion carried.

ADJOURNMENT

Motion by White, second by Kitzmiller, to adjourn at 6:45 p.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer

Melanie Torno
Mayor

Published once _____, at a cost of \$ _____.